

**ADMINISTRATIVE STAFF MEETING**  
**February 23, 2006**

Vice-Chair Mike Murray called the meeting to order at 10:30 a.m.

Commissioner Tinsley is present. Commissioner Varone is absent. Others attending all or a portion of the meeting include Ron Alles, Nancy Everson, Sheila Cozzie, Art Pembroke, Eric Griffin, Dorothy Bradshaw, Mike Henderson, Kate Wilson, Paul Spengler, Laura Erikson, Melanie Reynolds, Pat McKelvey, and Carole Byrnes.

Action Items:

Fair Board. Carole Byrnes reported the vacancy closes Friday. Four applications have been received to date.

Library Board. Ron Alles reported the Commissioners appointed the Chair to the Library Board with the intent that Carole Byrnes would fill in. In discussions with the Library Director, there are some complications with the by-laws in terms of Carole having the ability to vote, so it would be cleaner if the Board appoints Carole to that position and then she carries the full weight of Board membership. Commissioner Tinsley moved to appoint Ms. Byrnes to the Library Board. Commissioner Murray seconded the motion and it carried 2-0.

Health Department Renewal Contract with DPHHS. Mike Henderson reported the funds from CDC will be used to administer TB skin tests and do follow-up on any positive skin tests and case management of actual cases of tuberculosis. Maximum federal funding is in the amount of \$5,000. Commissioner Tinsley moved to approve the contract and authorize the Vice-Chair to sign. Commissioner Murray seconded the motion and it carried 2-0.

Weed District Early Budget Request for Portable Wash Rack (Weed Sprayer). Nancy Everson reported this is a request from the Weed Board so they can use the equipment at recreational trailhead sites to spray off vehicles. This is funded entirely out of the Bucksnot Grant and the estimated cost is \$43,000 with no County money required for this purchase. This is before this Board because it is a large capitol purchase and it was not anticipated through the budget process for FY06.

Commissioner Murray stated this is a valuable asset for project forest fires with the forest service and be paid for washing vehicles on and off the fires in addition to spraying for weeds.

Commissioner Tinsley moved to approve the early budget request as recommended by staff and authorize the Chair to sign. Commissioner Murray seconded the motion and it carried 2-0.

IT&S Position Description. Art Pembroke reported he and Sheila Cozzie re-evaluated the IT Manager position description and concur with the IT Board, the City Manger, and the County Administrative Officer, to modify the position to broaden the range of

activities more towards a full time Deputy Director with operational control over networking and the help desk. Commissioner Tinsley moved to approve the Position Description as recommended by staff and authorize the Chair to sign. Commissioner Murray seconded the motion and it carried 2-0.

Public comments on items not mentioned above. None.

There was no other business and the meeting adjourned at 10:45 a.m.

LEWIS AND CLARK COUNTY  
BOARD OF COMMISSIONERS

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Anita L. Varone, Chair

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Michael A. Murray, Vice-Chair

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Ed Tinsley, Member

ATTEST:

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Paulette DeHart, Clerk of the Board